

Ingrid Peterson

Digital Content Manager - Information Specialist

Los Angeles, CA

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Education

Simmons College -- Boston , MA, 2005

MLIS Degree -- Graduate School of Library and Information Science

Focus: Digital Multimedia Archives – Video, Image, Web, Music, etc.

Active member of SLA (Special Libraries Association)

Oberlin College -- Oberlin , OH, 2000

BA in Comparative Literature and Film/Video/New Media (1996-2000)

[GPA: 3.67]

NYU Tisch School for the Arts -- New York, NY, 1999

Film Studies and Production, Spring Semester Exchange Program

The International Summer School (ISS), University of Oslo, Norway

Norwegian Language and Literature, **Summer 1999.**

Westridge School -- Pasadena, CA -- (1987-1996 graduated Cum Laude)

Video/Web Skills and Work Samples

VIDEO -- Final Cut Pro, After Effects, iMovie, Quicktime

Sample Vids on VIMEO --

<http://vimeo.com/user572449/videos>

AUDIO -- Garageband, Protools, Audacity, Quicktime, Soundtrack Pro

PHOTO -- Digital Photography (own a Canon Rebel XS), Photoshop CS4, iPhoto, scanning/digitizing, image management for online archives

My Flickr page --

<http://www.flickr.com/photos/ingridpeterson/>

WEB -- HTML, XML, Dreamweaver, Flash, mySQL, PHP, FTP, Microsoft Office (Word, PPT, Excel, Access), Mac OSX 10.5.7 and Windows

Web Design and Blog samples:

<http://www.4sbb.com>

<http://rearviewrider.wordpress.com> -- and -- <http://bicyclelibrarian.wordpress.com>

Digital Content Manager and Editor, Los Angeles, CA -- 2002-2009 (current/freelance)

- * Work with Final Cut Pro (video) to edit and deliver content
- * Convert between Quicktime, Flash, WMA, WMV, etc, for online viewing, embedding
- * Consult on a wide array of creative projects on digital media management issues
- * Classroom visits to work with kids (6-10) on video and web skills

Freewaves (Experimental Media Festival), Los Angeles, CA -- 2008-2009

- * Digital Archivist -- convert files, assure proper file format, (Flash or Quicktime)
- * Database management using Gallery2 open source program
- * <http://www.freewaves.org> -- and -- <http://archive.freewaves.org>

The Internet Librarian Conference -- Monterey, CA, October 2008

Participant in 3 day professional development workshops/conference for Digital Librarians

Digital Archives in India, 2005

As the final project for my MLIS degree, I traveled around India collecting video interviews on the topic of digital archives with people at the National Film Archive (Pune), University of Mumbai Library, and the Yeshe De Project <http://www.yeshede.org/>

Research Skills

Strong internet research/information discovery skills including academic and legal research (Westlaw, Lexis Nexis), annotating citations and references, creating bibliographies, collecting materials etc.

Digital Librarian Skills

OCLC Worldcat, Innopac/Innovative, SIRSI, Aleph, H.W.Wilson, EBSCO, Proquest, XML, HTML, OAI, OpenURL, PHP, MySQL, MARC, AACR2 (cataloging), EAD (archival tool), Dublin Core, metadata standards and best practices, LibraryThing, DRM (Digital Rights Management)

Languages

Spoken and written proficiency in French/German/Spanish/Italian/Norwegian. Learning Hindi.

Writing Sample

<http://la.streetsblog.org/2008/10/13/la%E2%80%99s-sunday-streets-a-simple-switch-by-ingrid-peterson/>

Library and Related Experience

Simpson, Gumpertz and Heger Inc. (SGH) -- Los Angeles, CA -- 2008 - 2009

Librarian

- * Part-time work for the LA office of SGH (a structural engineering firm)
- * Acquisition, interlibrary loan (ILL), reference, cataloging, research

Los Angeles Public Library -- Los Angeles, CA -- 2007 - 2008

Librarian

- * Provided reference services at local branch

Library Associates -- Los Angeles, CA -- 2006 - present

Librarian (as-needed)

- * Library Associates is a professional staffing agency for Librarians

University of Southern California, Law Library -- Los Angeles, CA -- 2006

Library Administrator (Library Supervisor)

- * Inter-library loan/document delivery, circulation, course reserves, weekend student supervisor

Simmons College Boston, MA -- 2003-2005

Pottruck Technology Center, Media Lab Production Assistant (2004-2005)

- * Maintained lab computers, performed tasks of scanning/video duplication/video editing and provided training as requested by faculty and students

Research Assistant for Professor Chen (2003)

- * Digital preservation work (image and document scanning, HTML)

Beatley Library, Student Supervisor, Circulation (2003)

- * Assisted patrons with requests for items in circulation, reserve and ILL, processed/managed holds

Facets Multimedia, Chicago, IL -- 2002-2003

Rentals Clerk

- * Handled patron requests for rental and sale of VHS/DVD from Facets famous collection
- * Assisted patrons with reference questions in Film History

Council Travel, Travel Agent/Sales, Los Angeles, CA -- 2000-2001

Travel Agent

- * Worked with team in fast paced environment selling student travel products, air-fare, study abroad

Oberlin College Library, Oberlin, OH -- 1996-2000

Student Library Assistant, Reserve Room and Circulation

- * Performed circulation desk tasks: processing, shelving, check in/out of library materials